

South Hams Overview and Scrutiny Panel



Title:	Agenda												
Date:	Thursday, 2nd June, 2016												
Time:	2.00 pm												
Venue:	Cary Room - Follaton House												
Full Members:	<p style="text-align: center;">Chairman Saltern</p> <p style="text-align: center;">Vice Chairman Wingate</p> <p><i>Members:</i></p> <table style="width: 100%; border: none;"> <tr> <td style="width: 33%;">Baldry</td> <td style="width: 33%;">Horsburgh</td> </tr> <tr> <td>Blackler</td> <td>May</td> </tr> <tr> <td>Brown</td> <td>Pennington</td> </tr> <tr> <td>Green</td> <td>Pringle</td> </tr> <tr> <td>Hawkins</td> <td>Smerdon</td> </tr> <tr> <td>Hopwood</td> <td></td> </tr> </table>	Baldry	Horsburgh	Blackler	May	Brown	Pennington	Green	Pringle	Hawkins	Smerdon	Hopwood	
Baldry	Horsburgh												
Blackler	May												
Brown	Pennington												
Green	Pringle												
Hawkins	Smerdon												
Hopwood													
Substitutes:	Named substitutes are not appointed												
Interests – Declaration and Restriction on Participation:	Members are reminded of their responsibility to declare any disclosable pecuniary interest not entered in the Authority's register or local non pecuniary interest which they have in any item of business on the agenda (subject to the exception for sensitive information) and to leave the meeting prior to discussion and voting on an item in which they have a disclosable pecuniary interest.												
Committee administrator:	Member.Services@swdevon.gov.uk												

1. Apologies for Absence

2. Minutes

1 - 6

to approve as a correct record and authorise the Chairman to sign the minutes of the Panel held on 21 April 2016;

3. Urgent Business

brought forward at the discretion of the Chairman;

4. Division of Agenda

to consider whether the discussion of any item of business is likely to lead to the disclosure of exempt information;

5. Declarations of Interest

Members are invited to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests they may have in any items to be considered at this meeting;

6. Public Forum

7 - 8

A period of up to 15 minutes is available to deal with issues raised by the public;

7. Executive Forward Plan

9 - 12

Note: If any Member seeks further clarity, or wishes to raise issues regarding any future Executive agenda item, please contact Member Services before **5.00pm on Tuesday 31 May 2016** to ensure that the lead Executive Member(s) and lead officer(s) are aware of this request in advance of the meeting.

8. Review of the Case Management Function

Case Management Manager to conduct a presentation to the Panel on the Case Management Function;

9. Dartmouth Lower Ferry - Tariff Review

13 - 18

to consider a report that seeks to recommend approval of the proposed tariffs for Dartmouth Lower Ferry

10. Actions Arising/Decisions Log

19 - 20

11. Task and Finish Group Updates (if any):

- a) Dartmouth Lower Ferry**
- b) Partnerships;**
- c) Waste & Recycling; and**
- d) Events Policy**

12. Draft Annual Work Programme 2016/17

21 - 22

to consider items for programming on to the annual work programme of the Panel, whilst having regard to the resources available, time constraints of Members and the interests of the local community

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**MINUTES OF THE MEETING OF THE
OVERVIEW & SCRUTINY PANEL
HELD AT FOLLATON HOUSE, TOTNES ON
THURSDAY, 21 APRIL 2016**

Panel Members in attendance:			
* Denotes attendance		∅ Denotes apology for absence	
*	Cllr K J Baldry	*	Cllr D W May
*	Cllr J I G Blackler	*	Cllr J T Pennington
*	Cllr D Brown	*	Cllr K Pringle
*	Cllr J P Green	*	Cllr M F Saltern (Chairman)
∅	Cllr J D Hawkins	*	Cllr P C Smerdon
*	Cllr N A Hopwood	*	Cllr K R H Wingate (Vice Chairman)
*	Cllr D Horsburgh		

Other Members also in attendance:
Cllrs H D Bastone, I Bramble, J Brazil, P K Cuthbert, R F D Gilbert, M J Hicks, T R Holway, R J Tucker, L A H Ward and S A E Wright

Item No	Minute Ref No below refers	Officers in attendance and participating
All		Head of Paid Service, Group Manager – Business Development, Support Services Manager and Senior Specialist – Democratic Services.
8	O&S.106/15	Locality Commissioning Manager, South Devon and Torbay Clinical Commissioning Group

O&S.101/15 MINUTES

The minutes of the meeting of the Overview and Scrutiny Panel held on 7 April 2016 were confirmed as a correct record and signed by the Chairman.

The Chairman proceeded to make reference to the exempt appendix that outlined a summary of the 'Cumulative Impact of Proposed Income and Efficiency Proposals on the Forecast Budget Gap to 2021' that had been considered by the Panel at its last meeting on 7 April 2016 (Minute O&S.100/15 refers).

Following some Member requests, a revised version of this appendix had since been produced by officers. This revised version attempted to clear any confusion around the cumulative effect of the budget gaps / surpluses and the effect that recurrent income would have on these. The Chairman informed that, whilst the numbers (and end result) remain unaffected, officers would be sending this revised version to all Members for their information and reference.

O&S.102/15 URGENT BUSINESS

The Chairman advised that he had one urgent item that he wished to raise at this meeting. This item related to an Update on the Leisure Procurement Exercise and was considered urgent in light of the time constraints associated with this matter. As an exempt item, the Chairman stated that this matter would be considered at the end of the agenda (Minute O&S.110/15 below refers).

O&S.103/15 DECLARATIONS OF INTEREST

Members and officers were invited to declare any interests in the items of business to be considered during the course of the meeting. These were recorded as follows:-

Cllr P C Smerdon declared a personal interest in Item 8: 'South Devon and Torbay Clinical Commissioning Group' (Minute O&S.106/15 below refers) by virtue of being a trustee of South Hams Community and Voluntary Service and remained in the meeting and took part in the debate thereon.

Cllrs D Horsburgh and P C Smerdon both declared a disclosable pecuniary interest in the urgent item: 'Update on the Leisure Procurement Exercise' (Minute O&S.110/15 below refers). Cllr Horsburgh declared his interest by virtue of being a Totnes Town Council representatives on the Totnes and District Swimming Pool Association Outside Body. Cllr Smerdon declared his interest by virtue of being a South Hams District Council representative on the Outside Body. Both Members proceeded to leave the meeting during consideration of this matter.

O&S.104/15 PUBLIC FORUM

In accordance with the Public Forum Procedure Rules, no items were raised at this meeting.

O&S.105/15 LATEST PUBLISHED EXECUTIVE FORWARD PLAN

The Panel was presented with the most recently published Executive Forward Plan. In so doing, Members acknowledged and noted the contents of the latest Plan.

O&S.106/15 SOUTH DEVON AND TORBAY CLINICAL COMMISSIONING GROUP

The Chairman introduced and welcomed Jenny Turner (Locality Commissioning Manager, South Devon and Torbay Clinical Commissioning Group (CCG)) to the meeting.

Following the introductions, the CCG representative was invited to conduct a presentation to the Panel entitled: 'Community Services into the Future Option Development South Hams.'

In so doing, the presentation made reference to next steps and informed that:-

- the final stakeholder engagement meetings were taking place between 11 March 2016 and 20 April 2016, with this meeting being one of the final such events;
- subsequent briefings to all stakeholders would be held between 15 and 28 April 2016;
- a CCG Governing Body meeting was to be held on 28 April 2016;
- the consultation material was to be developed between 4 and 29 April 2016; and
- the consultation process was likely to take place between 14 May and 5 August 2016 (assuming approval by the Governing Body and NHS England)

In the ensuing discussion, particular reference was made to:-

- (a) the announcement earlier that day from central government regarding the additional £2.4 billion funding for GP services in England. Since it was likely that these monies would be ringfenced for GP services, the representative advised that it was highly unlikely that this announcement would relieve the budgetary pressures facing CCGs;
- (b) the relationship between the CCG and South Hams Community and Voluntary Service (CVS). When questioned, the representative confirmed that the newly proposed model of care most definitely envisaged a role for the South Hams CVS. Furthermore, the model also recognised the importance of stakeholders working more closely in partnership and, in particular, the importance of working together to achieve joint outcomes and the public health role to be played by the Council. Some Members expressed the view that there could be a role to play for the Council's Locality Officers in this regard;
- (c) the minimum bed number of 16. A Member noted the statement whereby no hospital could be effectively run with less than 16 beds and felt that this was incredibly inflexible. In reply, the representative advised that this was consistent with central government guidance. Whilst acknowledging that the proposal included closing Ashburton hospital and therefore reducing 10 beds, the Panel was informed that this was in part countered by the increase in beds at Newton Abbot hospital from 20 to 45;
- (d) focusing upon outcome based services. The representative confirmed that it was the ultimate aim of the CCG to ensure that the care needs of residents were still met despite there being a reduction in budget funding;
- (e) future population growth figures. A Member highlighted the massive build programme (and subsequent population growth) and queried whether this had been factored in to the model. In response, the representative confirmed that future population and age demographic statistics had been borne in mind. In terms of the trend whereby a vast number of individuals opt to move to the South Hams area to retire, a Member stressed that this was increasingly putting a massive pressure

on those public services relevant to elderly care and the already overstretched number of carers;

- (f) the closure of Dartmouth Hospital and Minor Injuries Unit. For absolute clarity, the representative confirmed that the proposals were seeking to close Dartmouth Hospital and Minor Injuries Unit. In reply, a local ward Member made reference to the current three week wait for an appointment at the local GP practice and questioned how the new proposals could work. The CCG representative responded by stating that through the proposals to co-locate, she was confident that patients would get an increased level of service;
- (g) the Torbay Hospital 'referral to treatment' time. It was noted that the Hospital was currently not meeting its 'referral of treatment' target time of 18 weeks and the CCG was therefore working with the Hospital in order to achieve this target;
- (h) Disabled Facilities Grant (DFG) monies. A Member was strongly of the view that, since the Council currently had no discretion over DFGs, the monies should be allocated directly to the district council and not the county council;
- (i) the Western Locality CCG area. A number of Members queried what the future proposals were for the western locality area and the Panel concluded that a representative from the area should be invited to attend a future meeting. However, in the meantime, the representative confirmed to the Panel that she would find out what the future proposals were for Kingsbridge Hospital;
- (j) the timetable for next steps as outlined in the presentation. In recognising that the consultation process would be likely to take place between 14 May and 5 August 2016, Members requested that they also be in receipt of a copy of the published proposals. Moreover, the Chairman also encouraged Members to formally respond to the consultation exercise.

In conclusion, the Chairman thanked the representative for her informative and honest responses to Member questions.

O&S.107/15 ACTIONS ARISING / DECISIONS LOG

The Panel noted the latest log and requested that future versions include an additional column under the heading of 'Target Date for Completion.'

O&S.108/15 DRAFT ANNUAL WORK PROGRAMME 2016/17

Whilst the 2016/17 Calendar of Meetings was still to be formally approved, the following additions were made to the Panel's future work programme:

- the outcome report of the Partnership Task and Finish Group would be scheduled for the Panel meeting held during August 2016;
- the Development Management Service peer challenge outcome report and action plan. Whilst recognising that the report and action plan required the ultimate approval of full Council and should also be considered by the Development Management Committee, a majority of Members also requested that the Panel had the opportunity to formally consider these items; and
- the attendance at a future Panel meeting of a representative from the western locality area CCG

O&S.109/15 EXCLUSION OF PUBLIC AND PRESS

RESOLVED

That in accordance with Section 100(A)(4) of the Local Government Act 1972, the public and press be excluded from the meeting during consideration of the following items of business as the likely disclosure of exempt information as defined in paragraph 3 of Schedule 12A to the Act is involved.

O&S.110/15 URGENT ITEM – LEISURE PROCUREMENT EXERCISE

The lead Executive Member for Customer First provided the Panel with an update on the latest information in relation to the Leisure Procurement exercise.

In the subsequent discussion, reference was made to:-

- (a) the second phase of dialogue with the bidders. Members were informed that this phase was due to conclude on 2 May 2016;
- (b) a Member workshop taking place during the middle of July 2016. It was anticipated that the successful bidder would attend a Member workshop to present their proposals to Members before the matter was then considered at a Special Council meeting towards the end of July 2016;
- (c) the lack of consultation to date with local ward Members. A number of Members stated their disquiet that the previously agreed commitment to keep local Members informed and engaged had not been adhered to. In response, the lead Executive Member acknowledged these concerns and, in apologising, gave an assurance that local Members would be kept informed and engaged in the process from now on.

(Meeting started at 10.00 am and concluded at 11.40 am).

Chairman

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PUBLIC FORUM PROCEDURES

(a) General

Members of the public may raise issues and ask questions at meetings of the Overview and Scrutiny Panel. This session will last for up to fifteen minutes at the beginning of each meeting.

(b) Notice of Questions

An issue or question may only be raised by a member of the public provided that they have given written notice (which may be by electronic mail) to the Democratic Services Manager by 5.00pm on the Monday, prior to the relevant meeting.

(c) Scope of Questions

An issue may be rejected by the Monitoring Officer if:

- it relates to a matter within the functions of the Development Management Committee;
- it is not about a matter for which the local authority has a responsibility or which affects the district;
- it is offensive, frivolous or defamatory;
- it is substantially the same as a question which has previously been put in the past six months; or
- it requires the disclosure of confidential or exempt information.

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SOUTH HAMS DISTRICT COUNCIL: EXECUTIVE LEADER'S FORWARD PLAN

This is the Leader of Council's provisional forward plan for the four months starting 16 June 2016. It provides an indicative date for matters to be considered by the Executive. Where possible, the Executive will keep to the dates shown in the plan. However, it may be necessary for some items to be rescheduled and other items added.

The forward plan is published to publicise consultation dates and enable dialogue between the Executive and all councillors, the public and other stakeholders. It will also assist the Council's Overview and Scrutiny Panels in planning their contribution to policy development and holding the Executive to account.

Local authorities are required to publish updated forward plans on a monthly basis. The Plan is published in hard copy and on the Council's website (www.southhams.gov.uk)

Members of the public are welcome to attend all meetings of the Executive, which are normally held at Follaton House, Totnes, and normally start at 10.00 am. If advance notice has been given, questions can be put to the Executive at the beginning of the meeting.

The Executive consists of six Councillors. Each has responsibility for a particular area of the Council's work.

Cllr Hilary Bastone – lead Executive Member for Customer First

Cllr Rufus Gilbert – lead Executive Member for Commercial Services

Cllr Michael Hicks – lead Executive Member for Business Development

Cllr John Tucker – Leader of the Council

Cllr Lindsay Ward – Deputy Leader of the Council

Cllr Simon Wright – lead Executive Member for Support Services

Further information on the workings of the Executive, including latest information on agenda items, can be obtained by contacting the Member Services Section on 01803 861185 or by e-mail to member.services@southhams.gov.uk

All items listed in this Forward Plan will be discussed in public at the relevant meeting, unless otherwise indicated for the reasons shown

INDEX OF KEY DECISIONS

Service	Title of Report and summary	Lead Officer and Executive member	Anticipated date of decision

KEY DECISIONS:

For the purpose of the Executive Forward Plan, a key decision is a decision that will be taken by the Executive, and which will satisfy either of the following criteria:

‘to result in the local authority incurring expenditure which is, or the making of savings which are, significant having regard to the local authority’s budget for the service or function to which the decision relates

(For this purpose significant expenditure or savings shall mean:

Revenue – Any contract or proposal with an annual payment of more than £50,000; and

Capital – Any project with a value in excess of £100,000); or

to be significant in terms of its effects on communities living or working in an area comprising two or more wards or electoral divisions in the area of the local authority, in the opinion of the Monitoring Officer (or the Democratic Services Manager in his/her absence).

A key decision proforma will be attached for each key decision listed above.

OTHER DECISIONS TO BE TAKEN BY THE EXECUTIVE

Service	Title of Report and summary	Lead Officer and Executive Member	Decision maker	Anticipated date of decision
SLT	T18 Budget Monitoring - to update Members on the financial position of the T18 Programme	LB/Cllr Tucker	Executive	21 July 2016
Customer First	Case Management Review of Transition Resources	KH/Cllr Bastone	Council	16 June 2016
Customer First	Syrian Vulnerable Persons Scheme	IB/Cllr Bastone	Council	16 June 2016
Strategy and Commissioning	Business Development Opportunities	DA/Cllr Hicks	Council	16 June 2016
SLT	Sherford Delivery Team	RK/Cllr Tucker	Council	16 June 2016
Customer First	Kingsbridge K2 Masterplan	CB/Cllr Bastone	Council	16 June 2016
SLT	Annual Report of the Council	SJ/Cllr Tucker	Council	16 June 2016
Support Services	Write Off Report (Q4 2015/16) - to update Members on write offs for all revenue streams within the Revenue and Benefits service	LB/Cllr Wright	Executive	16 June 2016
SLT	Business Case for Local Authority Controlled Company	SH&SJ/Cllr Tucker	Council	16 June 2016
Support Services	Medium Term Financial Strategy 2017/18 to 2021/22	LB/Cllr Wright	Council	15 September 2016
Customer First	Homeless Strategy -	IB/Cllr Bastone	Council	15 September 2016
Customer First	Devon Home Choice and Allocations Policy	IB/Cllr Bastone	Council	15 September 2016
Customer First	Council Tax Reduction Scheme	IB/Cllr Bastone	Council	20 October 2016
Customer First	Housing Benefit Risk Based Verification Policy	IB/Cllr Bastone	Council	2 February 2017

* Exempt Item (This means information contained in the report is not available to members of the public)

SJ – Steve Jorden – Executive Director Strategy and Commissioning and Head of Paid Service

SH – Sophie Hosking – Executive Director Service Delivery and Commercial Development

LB – Lisa Buckle – Finance COP Lead and s151 Officer

HD – Helen Dobby – Group Manager Commercial Services

SM – Steve Mullineaux – Group Manager Support Services

IB – Isabel Blake – COP Lead Housing, Revenues and Benefits

CH – Cassandra Harrison – Senior Specialist Place and Strategy

CBowen – Catherine Bowen – Monitoring Officer

DA – Darren Arulvasagam – Group Manager Business Development

SLT – Senior Leadership Team

CB – Chris Brook – COP Lead Assets

LC – Lesley Crocker – Senior Specialist Media and Communications



South Hams
District Council

Report to: **Overview and Scrutiny Panel**
Date: **2 June 2016**
Title: **DARTMOUTH LOWER FERRY – TARIFF REVIEW**
Portfolio Area: **Environment Services**
Wards Affected: **Dartmouth & East Dart**
Relevant Scrutiny Committee:

Urgent Decision: **N** Approval and clearance obtained: **Y**

Date next steps can be taken: To be considered by the Executive on 16th June 2016
(*e.g. referral on of recommendation or implementation of substantive decision*)

Author: **Cathy Aubertin** Role: **Operational Manager (Environment Services)**

Contact: **Telephone 01083 861234/ email: Cathy.Aubertin@swdevon.gov.uk**

Recommendations:

That the Panel RECOMMEND to the Executive to RECOMMEND to Council that the proposed charges, as detailed at Appendix A, for Dartmouth Lower Ferry be approved

1. Executive summary

- 1.1 Members will recall considering the RPT Consulting report, in respect of Dartmouth Lower Ferry, in January this year.
- 1.2 As Members will be aware, the RPT report in respect of Dartmouth Lower Ferry highlighted
 - The efficiencies which could be made in respect of the current service delivery;
 - The market costs which could be applied to the service; and
 - The potential options for future delivery

- 1.3 With the Council having resolved to retain the service in-house, there is a need to improve the viability of the service by increasing income and reducing expenditure, in accordance with the RPT recommendations.
- 1.4 The first step in gaining efficiencies is to review the current charges for the ferry.

2. Background

- 2.1 The Dartmouth Lower Ferry has, over the last five years, seen a decline in income, with no matching reduction in operating costs. This situation is not sustainable, particularly in the current financial climate. An analysis of the business has been conducted in order to show where there are areas where savings may be made, or income generated on the existing service. Those areas are:
 - Fees and charges
 - Operating hours
 - Staff rotas/ terms and conditions.

3. Outcomes/outputs

- 3.1 The RPT report, as Members will be aware, outlines a number of measures which will ensure that the ferry service operates more efficiently. Efficiencies will be measured through budget monitoring, operating costs and ticket sales.

4. Options available and consideration of risk

- 4.1 The proposed tariffs have been considered by the DLF Task & Finish Group, who are supportive of them. The alternative of not reviewing the tariffs would result in the service not reaching the aim of becoming financially sustainable in the long-term.

5. Proposed Way Forward

- 5.1 This recommendation is being proposed in order to take the first step in ensuring that the service is commercially viable.
- 5.2 Ward Members have been consulted in respect of this proposal in advance of this report.

6. Implications

Implications	Relevant to proposals Y/N	Details and proposed measures to address
Legal/Governance		The service is discretionary but can be run more efficiently by implementing operational changes, and this proposal is the first of those.
Financial		Unfortunately, unlike parking tariffs, we aren't able to use previous data to forecast the increased income these tariffs are likely to raise because the data isn't clear enough. However, we will be able

		to use last financial year as a base-line and compare this year's against that, once the new charges have been implemented.
Risk		There is a risk that some customers may choose to travel on the Higher Ferry in response to the increased tariffs. However, Members will note that the proposed increases ensure that the Lower Ferry tariffs largely remain lower than those on the Higher Ferry, in order to mitigate this.
Comprehensive Impact Assessment Implications		
Equality and Diversity		No implications.
Safeguarding		No implications.
Community Safety, Crime and Disorder		No potential positive or negative impact on crime and disorder reduction.
Health, Safety and Wellbeing		No implications.
Other implications		None.

Supporting Information

Appendices:

Appendix A – proposed charges.

Background Papers:

RPT Consulting report

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Dartmouth Lower Ferry

Tariff review

Current tariffs

On ferry prices:

			Higher Ferry	Proposed tariff
Foot passenger (adult)		£1.50	£0.60	£1.50
Foot passenger (adult) return				£2.50
Foot passenger (child 5-16 yrs)		£0.50		£0.60
Foot passenger (child 5-16 yrs) return				£1.00
Motor car/ van (single)		£4.50	£5.60	£5.00
Motor car/ van (return)		£8.00	£9.50	£8.50
Motorcycle		£2.20	£2.40	£2.20
Commercial vehicle 1000-1800kg		£5.00	£5.60	£5.00
Commercial vehicle 1801-7500kg		£6.50	£7.90	£6.50
Car and caravan		£9.00		£9.00
TAGs				
Foot passenger	40 trips	£23.00	£12.00	£23.00
Motor car/ van/ commercial vehicle	40 trips	£46.00	£54.00	£50.00
Motor car/ van/ commercial vehicle	20 trips	£25.00	£30.00	£27.00
Motor car/ van/ commercial vehicle	10 trips	£16.00	£21.00	£18.00
Motorcycle	20 trips	£15.00	£17.00	£16.00
Fleet card for business	per trip	£1.15		£1.30

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Agenda Item 10

OVERVIEW & SCRUTINY PANEL – ACTIONS ARISING

Meeting Date	Report Title and Minute Ref.	Decision / Action	Officer / Member	Officer / Member comments and Target Date
21 April 2016	Minutes O&S.101/15	That a revised version of the 'Cumulative Impact of Proposed Income and Efficiency Proposals on the Forecast Budget Gap to 2021' be circulated to all Members.	Darren Arulvasagam / Darryl White	Sent out to all Members on 25 April 2016
21 April 2016	Draft Annual Work Programme 2016/17 O&S.108/15	<ol style="list-style-type: none"> To schedule the outcome report of the Partnership T+F Group for the Panel meeting held on 4 August 2016; To schedule consideration of the DM Service peer challenge outcome report and action plan on to the Annual Work Programme. To invite a representative from the Western locality area CCG to attend a future Panel meeting. 	<p>Darryl White / Ross Kennerley</p> <p>Darryl White / Drew Powell</p> <p>Darryl White</p>	<p>Implemented</p> <p>Implemented and scheduled for consideration on 29 June 2016.</p> <p>Initial contact made and awaiting a response from the representative</p>
21 April 2016	Leisure Procurement Exercise O&S.110/15	<ol style="list-style-type: none"> That a Member Workshop be arranged at which the successful bidder would attend to present their proposals to Members before the matter was then considered by Special Council before the end of July 2016; That local Members would be kept informed and engaged in the process from now on. 	<p>Darryl White / Neil Hawke</p> <p>Neil Hawke</p>	<p>Workshop scheduled for 18 July at 3.00pm before the Special Council meeting on 28 July.</p> <p>Meeting held with Ivybridge Members on 21 April 2016</p>

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OVERVIEW AND SCRUTINY PANEL

DRAFT ANNUAL WORK PROGRAMME – 2016-17

Date of Meeting	Report	Lead Officer
29 June 2016	Local Authority Controlled Company Business Case	Sophie Hosking
	DM Service Peer Challenge Outcome Report and Action Plan	Drew Powell
	Executive Forward Plan	Kathy Trant
	Quarterly Performance Measures	Jim Davis
	Draft O+S Annual Report	Darryl White
4 August 2016	Executive Forward Plan	Kathy Trant
Page 23	Task and Finish Group Updates: - Dartmouth Lower Ferry Report; and - Partnerships – Outcome Report	Helen Dobby Ross Kennerley
23 October 2016	Executive Forward Plan	Kathy Trant
	Locality Service – Six Month Update	Nadine Trout
	Sherford Development: Update on Proposals and Vision and Consideration of the Economic Benefits	Steve Jordan
	Quarterly Performance Measures	Jim Davis
3 November 2016	Executive Forward Plan	Kathy Trant
	Fees and Charges 2017/18	Lisa Buckle
	Crime and Disorder Safety Partnership	Ian Luscombe
19 January 2017	Executive Forward Plan	Kathy Trant
	Draft Budget 2017/18	Lisa Buckle
	Quarterly Performance Measures	Jim Davis

23 February 2017	Executive Forward Plan	Kathy Trant
	Devon and Cornwall Housing – Annual Update	Paul Crawford
6 April 2017	Executive Forward Plan	Kathy Trant
4 May 2017	Executive Forward Plan	Kathy Trant
	Draft Annual Report	Darryl White

Future items to consider:-

- Quarterly T18 Monitoring Reports;
- DNPA report on Sustainable Community Fund;
- Our Plan: South Hams Updates;
- Western Locality Area CCG Representatives;
- Ombudsman Update and Annual Review Letter.